

Regulations of Charge for Viewing of Lobbying Registration and Financial Statements

Article 1 These Regulations are enacted pursuant to Article 19 of the Lobbying Act (the Act).

Article 2 Applying for browsing, transcript, photocopy or photo recording (as 'browsing' below) files of lobbying registrations and financial statements, the application form shall be filled out, including the following items, in the government agency :

- 1、Applicant's name, date of birth, address, the number of National ID card or valid ROC passport, and the phone number. The name, the number of registration certificate, or establishment permission document or reference approval document, and address of the main office for the legal person; and the representative person's name, date of birth, address, the number of personal ID card, and the phone number. The applicant who is a foreigner, or foreign legal person or organization shall be recorded for the nationality, and the number of passport or personal ID card issued by the government of his (or her) home country, and relevant documents.
- 2、Name, date of birth, address, the number of personal ID card, and the phone number of the agent for application. The agent who is a foreigner shall be recorded for the nationality, and the number of valid passport or personal ID card issued by the government of his (or her) home country, and relevant documents. The designated agent shall present the commission letter, and the legal agent shall describe the agency relationship.
- 3、The case name.
- 4、The purpose for browsing.

The application form is shown as the appendix.

Article 3 When those documents listed in the preceding article are not completed or not able to fit the regulations, the government agency the lobbied party serving shall notify the applicant to complement them within 7 days. Applications shall be rejected if not submitting complementary documents during the period or not being able to fit the regulations with the complementary documents.

Article 4 For applications specified in Article 2, the government agency the lobbied party serving shall determine acceptance or rejection within 30 days since receiving the application, and notify the applicant with the written letter to describe the following information :

- 1、Allow for browsing: the time and location, and the precautions notes for browsing.
- 2、Not allow for browsing: the reasons for rejection.

Article 5 The applicant shall present the notification letter of allowance and personal ID card when arriving at the location for browsing.

For the applicant who is unable to follow the rule mentioned in the preceding paragraph, the government agency the lobbied party serving may reject browsing of the applicant.

Article 6 Browsing the files of lobbying registrations and financial statements shall be held in the designated location, and the regulations below shall be followed :

- 1、Not allow to bring the file out from the location.
- 2、Not allow to write notes, erase and change contents, or mark on the documents, and replace, take out, tear down, contaminate, or ruin any parts of the documents.
- 3、Not allow to dismantle the bound documents in the file.
- 4、Not allow for other behaviors that influence the completeness of the file and the security order in the location.

The browsers disobeying any of the regulations in the preceding paragraph shall be immediately warned and stopped by the government agency the lobbied party serving. The browsers who do not follow the warning and stop the violation will be prohibited for continuing browsing, as well as application for browsing the same case in the future.

The browser disobeying any of the regulations in the first paragraph and involving in violations specified in the Criminal Act shall be referred by the government agency to the procuratorial agency for further investigation.

Article 7 When the applicant browses the file, the government agency the lobbied party serving shall assign the staff on site.

Article 8 The information the applicant gets through browsing cannot be provided for profits, credit investigation, fund collection, or other non-proper purposes.

Article 9 The fee for browsing the files of the lobbying registrations and financial statements is NT 20 dollars per 2 hours, less than 2 hours taken as 2 hours.

Article 10 For photocopying the filed materials, the government agency the lobbied party serving shall assign the staff to process it. The copying fee is NT 2 dollars per page with the size smaller than B4, and NT 3 dollars per page for that of A3.

Article 11 The fees specified in the Regulations shall be collected in accordance with budget process.

Article 12 The Regulations is effective since August 8, 2008.

Appendix

The Application Form for browsing, transcript, photocopy or photo recording the lobbying registrations and financial statements.

Receipt: _____

The name of the case			
Applicant: name		date of birth	(mm/dd/year)
Telephone and Fax number	Home : Cell phone :	Office : Fax :	
Nationality	<input type="checkbox"/> ROC citizen	National ID number	
	<input type="checkbox"/> foreigner , nationality : _____	The number of valid passport or personal ID card issued by the government of home country	
Address of domicile			
Address of contact			
※ Agent: name		date of birth	(mm/dd/year)
Telephone and Fax number	Home : Cell phone :	Office : Fax :	
Nationality	<input type="checkbox"/> ROC citizen	National ID number	
	<input type="checkbox"/> foreigner, nationality : _____	The number of valid passport or personal ID card issued by the government of home country	
Address of domicile			
Address of contact			
The agency relationship			

※ The name of legal person or organization : _____ Address of main office : _____ The number of registration certificate, or establishment permission document or reference approval document : _____ (The information of representative shall be filled out in the rows of applicant)	
Items for application (multiple choices)	<input type="checkbox"/> browsing <input type="checkbox"/> transcript <input type="checkbox"/> photocopy <input type="checkbox"/> photo recording
purpose	<input type="checkbox"/> personal or related-person check <input type="checkbox"/> academic research <input type="checkbox"/> news report <input type="checkbox"/> reference data for business operation <input type="checkbox"/> others (describe) : _____
applicant : _____ (sign or seal) agent : _____ (sign or seal) <div style="text-align: center;">Date : _____</div>	

(see the notes for filling out the form)

Notes for filling out the form

- 1、In the blank of National ID Number, ROC citizen without household registration shall put the number of valid ROC passport.
- 2、The designated agent shall present the commission letter, and the legal agent shall submit photo copies of related documents.
- 3、As a legal person or organization, the applicant shall submit photo copies of registration certificate, or establishment permission document or reference approval document.
- 4、The government agency the lobbied party serving shall not allow for browsing the filed documents of lobbying registrations and financial statements that are approved as the national confidential archives, or listed as the restrictive or prohibitive archives for disclosure according to National Archives Act, Government Information Act, and other applicable laws. In addition, for the applicants as foreign governments, legal persons or organizations, and natural persons, the last part of Article 9 of the Government Information Act, ‘subject to the information which is not restricted to access of ROC citizens who apply for browsing government provided information’ is applicable.
- 5、Browsing, transcript, photocopy, or photo recording of lobbying registrations and financial statements shall be held in the designated location, and the regulations below shall be followed :
 - (1)、Not allow to bring the file out from the location.

- (2) · Not allow to write notes, erase and change contents, or mark on the documents, and replace, take out, tear down, contaminate, or ruin any parts of the documents.
 - (3) · Not allow to dismantle the bound documents in the file.
 - (4) · Not allow for other behaviors that influence the completeness of the file and the security order in the location.
- 6 · For photocopying the filed materials, the government agency the lobbied party serving shall assign the staff to process it. Personal information, such as name, date of birth, personal ID number, and others protected by laws, shall not be disclosed with covering materials by the government agency the lobbied party serving during browsing, as well as when making photocopy.
- 7 · The fee for browsing, transcript, photocopy, or photo recording of lobbying registrations and financial statements is described in the following
- (1) · NT 20 dollars per 2 hours, less than 2 hours taken as 2 hours.
 - (2) · NT 2 dollars per page with the size smaller than B4, and NT 3 dollars per page for that of A3 for photocopying the documents.
- 8 · Others :
- (1) · The browsers who disobey the regulations mentioned in the 4th paragraph above and involve in violations specified in the Criminal Act shall be referred by the government agency to the prosecutor office for further investigation.
 - (2) · The browsers who disobey any of the regulations mentioned in the 5th paragraph above shall be immediately warned and stopped by the government agency the lobbied party serving. Not following the warning and stopping the violation, the browsers will be prohibited for continuing browsing and not allowed for application for browsing the same case in the future.
 - (3) · The information the applicant gets through browsing cannot be provided for profits, credit investigation, fund collection, or other non-proper purposes.